



icmr | **NIRT**
INDIAN COUNCIL OF
MEDICAL RESEARCH | NATIONAL INSTITUTE FOR
RESEARCH IN TUBERCULOSIS



आई सी एम आर – राष्ट्रीय यक्ष्मा अनुसंधान संस्थान
स्वास्थ्य अनुसंधान विभाग, स्वास्थ्य और परिवार
कल्याण मंत्रालय, भारत सरकार

ICMR - National Institute for Research in Tuberculosis
Department of Health Research, Ministry of Health
and Family Welfare, Government of India

Ref: NIRT/PROJ/RECTT/TNTBPS/2020-21

Date: 09-02-2021

Project: “District wise prevalence of microbiologically confirmed pulmonary tuberculosis in Tamil Nadu”

Walk-In-Written Test/Interview

Tuberculosis Prevalence Survey is a time bound activity and is crucial for Ending TB in India and is planned to be undertaken on mission mode. High level of commitment is required with a will to work on Sundays & holidays (except, important local holidays). Job requires continuous field work throughout the state in various districts for field posts. Preference will be given to those having working experience in National Health Surveys/ similar activities.

Candidates are invited to attend Walk-In Interview / Written Test for the below mentioned posts at **ICMR-National Institute for Research in Tuberculosis, No.1, Mayor Satyamoorthy Road,Chetpet,Chennai-600031.**

Duration of Project: One year

Reporting Time: 9.00 AM to 10.00 AM

For details of post, eligibility, salary, etc. please visit www.nirt.res.in

S. NO.	Contractual Post	Consolidated Monthly Salary	Upper age limit	No. of Posts	Date of Interview
1.	Consultant(Survey Co ordinator)[CPMU post]	Rs.75,000/-	45 years	1	26.02.2021
2.	Senior Project Assistant(UDC) [CPMU or Field post]	Rs.17,000	28 years	4 [UR-2,OBC-1,SC-1]	26.02.2021
3.	Driver [Field post]	Rs.16,000	25 years	4 [UR-2,OBC-2]	26.02.2021

*CPMU – Central Project Management Unit

S. No.	Name of the Post/ Designation	No of posts	Essential Qualification	Desirable Qualification	Job specifications / responsibilities
1	Consultant (Medical) [Survey Coordinator]	1	Professionals with MD or PhD in relevant subject (Epidemiology/Community Medicine/ Public Health/Social and preventive Medicine/Chest Medicine) and published papers Or Retired Government employee with requisite educational qualification drawing pay in the Pay Band Rs.15600-39100 + Grade Pay of Rs.6600/- at the time of retirement and having adequate working experience in the required domain/field.	<ol style="list-style-type: none"> 1. Doctorate or MD or Master degree in the relevant subject (Epidemiology/Community Medicine/ Public Health/Social and preventive Medicine/Chest Medicine) from a recognized university. 2. Additional Post-doctoral research/ teaching experience in relevant subjects in recognized institute(s). 3. Knowledge of Computer Applications or Business Intelligence tools /Data Management. 4. Minimum one-year experience in RNTCP 	<ol style="list-style-type: none"> 1. Get trained in Protocol of State TB Prevalence Survey, Tamil Nadu as well as SOPs and training manuals 2. Supervise and monitor Field Survey Teams in structured way as per SOPs 3. Assist Project Management Unit in training & sensitizations of various stake holders at various level as well, as other preparatory activities for the survey 4. Coordinate with Survey Team and State / local RNTCP team / regional Institutes in establishing cluster survey activities 5. Create regular reports on survey activities and give feedback to Survey Team and appraise Nodal officer for Survey at National Institute for Research in Tuberculosis and other Stakeholders 6. Coordination with districts for organizing training required for Survey 7. Ensuring server maintenance, security and updates 8. Assist in ongoing, interim analysis of survey activities and results 9. Ensure timely completion of ongoing and pending activities Any other job as assigned by PI

S. No.	Name of the Post/ Designation	No of posts	Essential Qualification	Desirable Qualification	Job specifications / responsibilities
2.	Senior project Assistant (UDC)	4	<p>12th Pass or equivalent from a recognized board with 5 years' experience of administrative work or</p> <p>Graduate in any discipline with 2 years' experience of administration work and</p> <p>A speed test of not less than 8000 Key Depressions per hour(KDPH) on computer.</p>	<ol style="list-style-type: none"> 1. Experience of administrative work in govt / PSU 2. Experience in maintaining books of accounts / Audit & Talley software 3. Computer proficiency in commonly used packages like MS Word, Excel, power point , Outlook, Email operation etc., 4. Knowledge of dealing with files, Noting, Letter drafting etc., 	<ol style="list-style-type: none"> 1. Get trained in Protocol State TB Prevalence Survey, Tamil Nadu as well as SOPs and training manuals 2. Maintain books of accounts for survey expenditure 3. Assist PMU in preparing file noting for seeking approvals for expenditure of PMU and surveys teams 4. Monitor Field Survey Teams especially for administrative (including procurement and expenditure) matters 5. Ensure timely hiring and purchasing items from local market for smooth cluster operations 6. Ensure regular, timely report of expenditure for each field activity 7. Ensure timely approval and payments against the approved expenditure as per survey guidelines. 8. Undertake supervisory visits for internal review of expenditure by survey teams. 9. Any other job as assigned by PI
3.	Driver	4	<p>Matric/S.S.C or equivalent from a recognized board with valid driving license issued by RTO of any State and authorized to drive Light Motor Vehicle (Goods & Passenger) and Two wheeler with/without gear and two years experience in recognized organization/Institute.</p> <p>Preference will be given to those who have license other than above to drive Heavy Motor Vehicle (Goods & passenger) and Three Wheelers (Auto Rickshaw)</p>	<ol style="list-style-type: none"> 1. Experience of Heavy vehicle driving. 2. One year ITI Certificate in Diesel Mechanic / Motor Mechanic Vehicle recognized by NCVT/ SCVT from Government recognised institution. 	<ol style="list-style-type: none"> 1. Get oriented in requirements of State TB Prevalence Survey, Tamil Nadu Driving of Heavy Motor Vehicle (Mobile X-Ray van). 2. Driving LMV as per survey needs. 3. Upkeep, regular maintenance & cleanliness of vehicles including POL level. 4. Maintenance of log book. 5. Routine repairs including change of wheels. 6. Skilful parking of mobile X-ray van in a strategic position to facilitate survey activities in the cluster. 7. Monitoring and maintaining overall vehicle condition in running condition. <p>Any other job as assigned by Senior Investigator, Medical Officer & PMU as per Survey needs.</p>

Instructions to the Candidates:

1. The Candidates are expected to have a good knowledge on the book titled “Tuberculosis prevalence surveys: a handbook” for working in this survey. https://www.who.int/tb/advisory_bodies/impact_measurement_taskforce/resources_documents/thelimebook/en/
2. Candidate should submit all certificates / testimonials in original for verification. Candidates who fail to bring the Original Certificates for written test / Interview will not be considered.
3. Age relaxation is admissible in respect of SC/ST/OBC candidates, Retrenched Government Employees, Departmental Candidates (including projects) and Ex-Servicemen in accordance with the instructions issued by the Central Government from time to time. Age concession to the extent of service rendered in other research projects will also be admissible for experienced and skilled persons.
4. Experience certificate should clearly state the nature of work during the period of employment.
5. No-Objection Certificate from the current employer (for Govt./AB/PSU Servants only).
6. All posts are Contractual for the duration offered. The appointment will be given initially for a period of six months, extendable till the end of study duration based on the performance of the candidate.
7. The incumbents selected will have no claim for regular appointments under NIRT/ICMR or continuation of his/her services in any other project.
8. TA/DA will not be paid by NIRT for attending the written test/ interview.
9. The Director, ICMR-NIRT reserves the right to increase or decrease the number of posts or cancel the recruitment or re-advertise the posts, without assigning any reasons thereof, no further correspondence will be entertained in this regard.
10. Any further information may be downloaded from ICMR-NIRT website which will be updated from time to time.
11. Date of Walk-in Interview may be changed due to administrative reasons, hence, candidates are advised to check website before appearing Walk-in Interview.

Interested candidates fulfilling the required qualification may download the prescribed application form from the website www.nirt.res.in, www.icmr.nic.in and **walk-in on the date and time mentioned above** to attend the walk-in-written test/interview at the venue mentioned above. The filled-in application along with self-attested copies of all credentials in support of educational qualifications, age, caste/community and affixing a colour passport size photograph on the application form should be carried with while reporting for walk-in. Original Certificates of all these credentials should also be carried with for verification.

The Director/Selection Committee has the right to accept / reject any application without assigning any reason thereof and no recommendation in this matter will be entertained.

Canvassing and bringing pressure in any form for short listing, interview and employment will be a disqualification and barred from selection process.

DIRECTOR